

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
20 Largest Unsecured Creditors	Bankruptcy > Miscellaneous
Abandon	Bankruptcy > Motions/Applications
Abandon	Bankruptcy > Trustee/BA
Accounting	Bankruptcy > Motions/Applications
Acknowledgment	Bankruptcy > Miscellaneous
Addendum to Record on Appeal	Bankruptcy > Appeal
Adequate Protection	Bankruptcy > Motions/Applications
Administrative Expenses	Bankruptcy > Motions/Applications
Affidavit	Bankruptcy > Miscellaneous
Agreement	Bankruptcy > Miscellaneous
Allow Claims	Bankruptcy > Motions/Applications
Allow Payment Arrearages	Bankruptcy > Motions/Applications
Amend and/or Alter	Bankruptcy > Motions/Applications
Amended Chapter 11 Plan	Bankruptcy > Plan
Amended Chapter 13 Plan	Bankruptcy > Plan
Amended Complaint	Adversary > Complaint & Summons
Amended Disclosure Statement	Bankruptcy > Plan
Amended Motion to Abandon	Bankruptcy > Motions/Applications
Amended Motion to Abandon	Bankruptcy > Trustee/BA
Amended Relief from Stay	Bankruptcy > Motions/Applications
Amended Voluntary Petition (Chapter 13)	Bankruptcy > Miscellaneous
Amended Voluntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Amended Withdrawal of Reference	Adversary > Motions
Amended Withdrawal of Reference	Bankruptcy > Motions/Applications
Amendment to Creditor Matrix (Fee Deferred)	Bankruptcy > Miscellaneous
Amendment to Creditor Matrix(Conversion Fee Not Required)	Bankruptcy > Miscellaneous
Amendment to Creditors' List (Add Creditors)	Bankruptcy > Miscellaneous
Amendment to Schedules and Motion to Modify Plan	Bankruptcy > Motions/Applications
Answer	Adversary > Answers > Motion/Application
Answer	Bankruptcy > Answer/Response > Reference an Existing motion/application
Answer to Complaint	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Counterclaim	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Crossclaim	Adversary > Answers > Complaint, 3rd, cross, counter
Answer to Third Party Complaint	Adversary > Answers > Complaint, 3rd, cross, counter
Appear pro hac vice	Adversary > Motions
Appear pro hac vice	Bankruptcy > Motions/Applications
Appearance Sheet	Bankruptcy > Notices
Appellant Designation	Bankruptcy > Appeal
Appellee Designation	Bankruptcy > Appeal
Application for Approval of Attorney on a Nunc-Pro-Tunc Basis	Bankruptcy > Trustee/BA
Application for Use of Funds	Bankruptcy > Motions/Applications
Appoint	Bankruptcy > Motions/Applications
Appoint Creditors Committee	Bankruptcy > Motions/Applications
Appoint Trustee	Bankruptcy > Motions/Applications
Appointment Rejection	Bankruptcy > Trustee/BA
Appraisal	Bankruptcy > Miscellaneous
Approval of Agreement	Bankruptcy > Motions/Applications
Approve Compromise - Motion	Adversary > Motions
Approve Compromise - Motion	Bankruptcy > Motions/Applications
Assume	Bankruptcy > Motions/Applications

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Assume and/or Reject	Bankruptcy > Motions/Applications
Avoid Executory Contract	Bankruptcy > Motions/Applications
Avoid Judicial Lien	Bankruptcy > Motions/Applications
Avoid Lien	Bankruptcy > Motions/Applications
Avoid Non-Possessory, Non-Purchase Money Lien	Bankruptcy > Motions/Applications
Bankruptcy Administor's Objection to Confirmation of Debtor's Plan of Reorganization	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Letter	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for a Date Certain by Which to File a Plan & Disclosure Statement	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for an Order Setting Bar Date for Filing Claims	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for Disgorgement of Fees	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for Expedited Hearing	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for Final Decree	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion for Status Conference	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion in Accordance with Federal Rule of Civil Procedure Rule 60(b)	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion on Section 329 & Rule 2017	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Appoint Examiner	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Appoint Trustee	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Convert	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Convert And/Or In The Alternative To Dismiss	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Convert to a Cpt 7 or Dismiss with 180 Day bar	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Determine Amount of Trustee's Bond	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Determine If a Final Decree Closing the Case Should Be Entered	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Determine Necessity of Trustee's Bond	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Dismiss	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Dismiss or in the Alternative Convert to a Chapter 7	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Dismiss Pursuant to 11 U.S.C. Section 707(b)	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Dismiss with 180-day on Refiling Chpt 11 or to Convert to 7	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Motion to Require Debtor to Obtain Counsel	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Objection	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Objection to Debtor's Disclosure Statement	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Objection to Debtor's Motion to Reinstate Chapter 11 or File New Chpt 11	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Recommendation	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Report to Court	Adversary > Notices
Bankruptcy Administrator's Report to Court	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Review	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Statement	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Statement of No Objection	Bankruptcy > Trustee/BA

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Bankruptcy Administrator's Statement of Position	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Statement of Position Regarding Trustee's Final Report	Bankruptcy > Trustee/BA
Bankruptcy Administrator's Statement of Review Regarding Application for Comp & Reimburse	Bankruptcy > Trustee/BA
Bond	Bankruptcy > Trustee/BA
Brief	Adversary > Notices
Brief	Bankruptcy > Miscellaneous
Certificate	Bankruptcy > Miscellaneous
Certificate of Mailing	Bankruptcy > Miscellaneous
Certificate of Record on Appeal (FOR COURT USE ONLY)	Bankruptcy > Appeal
Certificate of Service	Adversary > Notices
Certificate of Service	Bankruptcy > Miscellaneous
Certificate of Service	Bankruptcy > Trustee/BA
Certification of Plan Completion	Bankruptcy > Multi-Case Docketing
Certification of Plan Completion	Bankruptcy > Trustee/BA
Chapter 11 Ballots	Bankruptcy > Miscellaneous
Chapter 11 Plan	Bankruptcy > Plan
Chapter 11 Plan of Liquidation	Bankruptcy > Plan
Chapter 11 Quarterly Fee Statement	Bankruptcy > Miscellaneous
Chapter 12 Plan	Bankruptcy > Plan
Chapter 12 Trustee's Final Report and Account	Bankruptcy > Trustee/BA
Chapter 13 Plan (Anniston)	Bankruptcy > Plan
Chapter 13 Plan Recommendation	Bankruptcy > Batch Filings
Chapter 13 Plan Recommendation	Bankruptcy > Trustee/BA
Chapter 13 Plan Summary	Bankruptcy > Plan
Chapter 13 Trustee's Final Report and Account	Bankruptcy > Batch Filings
Chapter 13 Trustee's Final Report and Account	Bankruptcy > Multi-Case Docketing
Chapter 13 Trustee's Final Report and Account	Bankruptcy > Trustee/BA
Chapter 13 Trustee's Proposal on Confirmation	Bankruptcy > Batch Filings
Chapter 13 Trustee's Proposal on Confirmation	Bankruptcy > Trustee/BA
Chapter 13 Trustee's Review & Recommendation Regarding Attorney Fees	Bankruptcy > Batch Filings
Chapter 13 Trustee's Review & Recommendation Regarding Attorney Fees	Bankruptcy > Trustee/BA
Chapter 7 Final Report of No Distribution (Non-Image Entry)	Bankruptcy > Multi-Case Docketing
Chapter 7 Trustee's Final Report of No Distribution	Bankruptcy > Batch Filings
Chapter 7 Trustee's Initial Report	Bankruptcy > Trustee/BA
Chapter 7 Trustee's Report of Distribution and Request for Discharge of Trustee	Bankruptcy > Trustee/BA
Chapter 9 Plan	Bankruptcy > Plan
Child Support Creditor (Appearance of)	Adversary > Notices
Child Support Creditor (Appearance of)	Bankruptcy > Notices
Claim Recommendation	Bankruptcy > Trustee/BA
Closing Order: Discharge Trustee, Release Bond Liability FOR COURT USERS ONLY	Bankruptcy > Multi-Case Docketing
Closing Order: Discharging Standing Trustee(Ch13-Dismis/Discharge Non-Image) For Court Use Only	Bankruptcy > Multi-Case Docketing
Compel	Adversary > Motions
Compel	Bankruptcy > Motions/Applications
Compensation	Bankruptcy > Motions/Applications
Complaint	Adversary > Complaint & Summons

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Condemn Funds	Adversary > Motions
Condemn Funds	Bankruptcy > Motions/Applications
Consent to Action at Hearing on Trustee's Motion to Dismiss	Bankruptcy > Miscellaneous
Consolidate	Adversary > Motions
Consolidate	Bankruptcy > Motions/Applications
Consolidate for Trial	Adversary > Motions
Contempt	Adversary > Motions
Contempt	Bankruptcy > Motions/Applications
Continuance of Meeting of Creditors	Bankruptcy > Trustee/BA
Continue Hearing	Adversary > Motions
Continue Hearing	Bankruptcy > Motions/Applications
Continue Meeting of Creditors	Bankruptcy > Motions/Applications
Convert Case From Chapter 11 to Chapter 7	Bankruptcy > Motions/Applications
Convert Case From Chapter 11 to Chapter 7	Bankruptcy > Trustee/BA
Convert Case From Chapter 13 to 11	Bankruptcy > Motions/Applications
Convert Case From Chapter 7 to 11	Bankruptcy > Motions/Applications
Convert Case to 12	Bankruptcy > Motions/Applications
Convert Case to 13	Bankruptcy > Motions/Applications
Convert Case to 7	Bankruptcy > Motions/Applications
Corrective Entry	Bankruptcy > Claim Actions
Corrective Entry	Bankruptcy > Miscellaneous
Corrective Entry Regarding a Claim	Bankruptcy > Claim Actions
Counterclaim	Adversary > Complaint & Summons
Courtroom Notes	Bankruptcy > Multi-Case Docketing
Cover Sheet	Adversary > Notices
Creditor Disk	Bankruptcy > Miscellaneous
Creditor Request for Notices	Bankruptcy > Miscellaneous
Cross Appeal	Bankruptcy > Appeal
Crossclaim	Adversary > Complaint & Summons
Debtor(s) Information Change	Bankruptcy > Trustee/BA
Debtor's Objection to Claim	Bankruptcy > Claim Actions
Debtor's Objection to Duplicate Claim	Bankruptcy > Claim Actions
Declaration	Bankruptcy > Miscellaneous
Declaratory Judgment	Bankruptcy > Motions/Applications
Deconsolidate Case Association	Adversary > Motions
Deconsolidate Case Association	Bankruptcy > Motions/Applications
Deed	Bankruptcy > Trustee/BA
Default Judgment	Adversary > Motions
Defer Fee	Adversary > Motions
Defer Fee	Bankruptcy > Motions/Applications
Deposit Funds into Court Registry	Bankruptcy > Motions/Applications
Deposit Unclaimed Funds	Bankruptcy > Motions/Applications
Determine Tax Liability	Bankruptcy > Motions/Applications
Determine Value	Bankruptcy > Motions/Applications
Directing Employer to Cease Deductions	Bankruptcy > Multi-Case Docketing
Direction for Deduction	Bankruptcy > Trustee/BA
Disallow Claims	Bankruptcy > Motions/Applications
Disallowing Balance of Claim	Bankruptcy > Motions/Applications
Discharging Debtor (Chapter 13) (FOR COURT USE ONLY)	Bankruptcy > Multi-Case Docketing
Disclosure of Compensation of Attorney for Debtor	Bankruptcy > Miscellaneous
Disclosure Statement	Bankruptcy > Plan

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Dismiss Adversary Proceeding	Adversary > Motions
Dismiss Adversary Proceeding	Adversary > Notices
Dismiss Case	Bankruptcy > Motions/Applications
Dismiss Party	Adversary > Motions
Dismiss Party	Bankruptcy > Motions/Applications
Dismiss/Withdraw Document	Adversary > Motions
Dismiss/Withdraw Document	Bankruptcy > Motions/Applications
Distribute Funds	Bankruptcy > Motions/Applications
Document	Bankruptcy > Miscellaneous
Employ	Bankruptcy > Motions/Applications
Entry of Default	Adversary > Motions
Equity Security Holders	Bankruptcy > Miscellaneous
Establish Fixed Payment	Bankruptcy > Motions/Applications
Examination	Bankruptcy > Motions/Applications
Exhibit	Bankruptcy > Miscellaneous
Exhibit and Witness List	Adversary > Notices
Exhibit and Witness List	Bankruptcy > Miscellaneous
Expediting Hearing	Adversary > Motions
Expediting Hearing	Bankruptcy > Motions/Applications
Extend Exclusivity Period	Bankruptcy > Motions/Applications
Extend Filing Deadline For 523-727 Complaint	Bankruptcy > Motions/Applications
Extend Plan Payments	Bankruptcy > Motions/Applications
Extend Time	Adversary > Motions
Extend Time	Bankruptcy > Motions/Applications
Fact Summary for Motion for Relief from Stay (So Div)	Bankruptcy > Miscellaneous
Faxed Copy	Bankruptcy > Miscellaneous
Final Decree	Bankruptcy > Motions/Applications
Final Report and Account and Application for Final Compensation and Reimbursement of Expenses	Bankruptcy > Trustee/BA
Final Rpt/Acct-Asset	Bankruptcy > Trustee/BA
Findings of Fact and Conclusions of Law	Bankruptcy > Miscellaneous
Funds held in Court Registry	Bankruptcy > Motions/Applications
Generic Application	Adversary > Motions
Generic Application	Bankruptcy > Motions/Applications
Generic Motion	Adversary > Motions
Generic Motion	Bankruptcy > Motions/Applications
Generic Motion Two Part	Adversary > Motions
Generic Motion Two Part	Bankruptcy > Motions/Applications
Generic Notice (For Outside Filer's Use)	Adversary > Notices
Generic Notice (For Outside Filer's Use)	Bankruptcy > Notices
Hardship Discharge	Bankruptcy > Motions/Applications
In Camera	Adversary > Motions
In Camera	Bankruptcy > Motions/Applications
Incur Debt	Bankruptcy > Motions/Applications
Incur Debt Approved By Trustee	Bankruptcy > Motions/Applications
Interpleader	Bankruptcy > Claim Actions
Interrogatories	Adversary > Motions
Interrogatories	Bankruptcy > Miscellaneous
Intervene	Adversary > Motions
Intervene	Bankruptcy > Motions/Applications
Inventory	Bankruptcy > Miscellaneous

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Involuntary Answer	Bankruptcy > Answer/Response > Other Answers
Involuntary Petition (Chapter 11)	Bankruptcy > Miscellaneous
Involuntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Involuntary Summons Service Executed	Bankruptcy > Miscellaneous
Involuntary Summons Service Unexecuted	Bankruptcy > Miscellaneous
Joint Administration	Adversary > Motions
Joint Administration	Bankruptcy > Motions/Applications
Judgment Satisfied	Adversary > Notices
Judgment Satisfied	Bankruptcy > Miscellaneous
Jury Trial	Adversary > Motions
Leave to Appeal	Adversary > Motions
Leave to Appeal	Bankruptcy > Motions/Applications
Less Than 100% Letter	Bankruptcy > Miscellaneous
Letter	Bankruptcy > Miscellaneous
Letter	Bankruptcy > Multi-Case Docketing
Letter	Bankruptcy > Trustee/BA
Letter of Returned Check	Bankruptcy > Batch Filings
Letter of Returned Check	Bankruptcy > Trustee/BA
Letter to Cease Deduction	Bankruptcy > Trustee/BA
Limit Notice	Bankruptcy > Motions/Applications
Limited Admissions	Bankruptcy > Motions/Applications
Matrix Filed	Bankruptcy > Miscellaneous
Meeting of Creditors Held	Bankruptcy > Batch Filings
Meeting of Creditors Held	Bankruptcy > Multi-Case Docketing
Meeting of Creditors Held	Bankruptcy > Trustee/BA
Meeting of Creditors Not Held	Bankruptcy > Batch Filings
Meeting of Creditors Not Held	Bankruptcy > Multi-Case Docketing
Meeting of Creditors Not Held	Bankruptcy > Trustee/BA
Memo	Bankruptcy > Trustee/BA
Memo on Claims	Bankruptcy > Claim Actions
Memorandum	Adversary > Notices
Memorandum	Bankruptcy > Miscellaneous
Modification of Plan	Bankruptcy > Miscellaneous
Modify Plan	Bankruptcy > Motions/Applications
Moratorium	Bankruptcy > Motions/Applications
More Definite Statement	Adversary > Motions
More Definite Statement	Bankruptcy > Motions/Applications
Motion	Bankruptcy > Trustee/BA
Motion to Allow	Bankruptcy > Motions/Applications
Motion to Amend and/or Alter	Bankruptcy > Trustee/BA
Motion to Dismiss	Bankruptcy > Trustee/BA
Motion to Dismiss Document	Bankruptcy > Trustee/BA
Motion to Modify Fixed Payment	Bankruptcy > Trustee/BA
Motion to Modify Plan	Bankruptcy > Trustee/BA
Motion to Pay	Bankruptcy > Motions/Applications
Motion to Set Aside	Bankruptcy > Trustee/BA
Motion to Vacate Order	Bankruptcy > Motions/Applications
No Asset Report (Pdf must be uploaded)	Bankruptcy > Trustee/BA
Notice	Bankruptcy > Trustee/BA
Notice and Opportunity for Hearing	Bankruptcy > Trustee/BA
Notice Appointing Successor Trustee	Bankruptcy > Notices

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Notice of 2004 Examination	Adversary > Notices
Notice of 2004 Examination	Bankruptcy > Notices
Notice of Abandonment of Property	Bankruptcy > Trustee/BA
Notice of Appeal	Bankruptcy > Appeal
Notice of Appearance and Request for Notice	Adversary > Notices
Notice of Appearance and Request for Notice	Bankruptcy > Claim Actions
Notice of Appearance and Request for Notice	Bankruptcy > Miscellaneous
Notice of Assets	Bankruptcy > Trustee/BA
Notice of Assignment of Claim	Bankruptcy > Claim Actions
Notice of Assignment of Claim (No Claim Filed)	Bankruptcy > Claim Actions
Notice of Change of Address	Bankruptcy > Miscellaneous
Notice of Claims	Bankruptcy > Trustee/BA
Notice of Confirmation Hearing	Bankruptcy > Multi-Case Docketing
Notice of Confirmation Hearing	Bankruptcy > Notices
Notice of Continuing Default	Bankruptcy > Notices
Notice of Conversion (Voluntary) to Chapter 7	Bankruptcy > Notices
Notice of Depositions	Adversary > Notices
Notice of Depositions	Bankruptcy > Notices
Notice of Dismissal - Van001 For Court Use Only	Bankruptcy > Multi-Case Docketing
Notice of Dismissal /Withdrawal of a Document	Adversary > Notices
Notice of Dismissal/Withdrawal of a Document	Bankruptcy > Notices
Notice of Dismissal/Withdrawal of a Document	Bankruptcy > Trustee/BA
Notice of Docketing Record on Appeal	Bankruptcy > Appeal
Notice of Evidentiary Hearing	Bankruptcy > Notices
Notice of Filing Claim by Debtor, Trustee or Other Entity	Bankruptcy > Claim Actions
Notice of Filing of Assignment of Claim	Bankruptcy > Notices
Notice of Hearing	Adversary > Notices
Notice of Hearing	Bankruptcy > Miscellaneous
Notice of Hearing	Bankruptcy > Notices
Notice of Hearing	Bankruptcy > Trustee/BA
Notice of Hearing and Necesssity for Prehearing Meeting with Trustee	Bankruptcy > Trustee/BA
Notice of Hearing on Trustee's Motion to Dismiss	Bankruptcy > Trustee/BA
Notice of Hearing on Trustee's Objection and Motion for Valuation	Bankruptcy > Trustee/BA
Notice of Intent	Bankruptcy > Notices
Notice of Intent to Pay Claim #	Bankruptcy > Trustee/BA
Notice of Preliminary	Bankruptcy > Notices
Notice of Removal	Adversary > Complaint & Summons
Notice of Stipulated Dismissal in an Adversary Proceeding	Adversary > Notices
Notice of Transfer and Assignment of Claim	Bankruptcy > Claim Actions
Notice of Trial	Adversary > Notices
Notice of Withdrawal	Bankruptcy > Notices
Notice of Withdrawal	Bankruptcy > Trustee/BA
Notice of Withdrawal as Attorney	Adversary > Notices
Notice to Creditor(s) Re: Amendment	Bankruptcy > Notices
Notice to Creditors	Bankruptcy > Notices
Objection	Adversary > Answers > Motion/Application
Objection	Bankruptcy > Answer/Response > Reference an Existing motion/application
Objection	Bankruptcy > Motions/Applications
Objection	Bankruptcy > Trustee/BA
Objection to Claim	Bankruptcy > Claim Actions

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Objection to Claim	Bankruptcy > Trustee/BA
Objection to Confirmation and Motion to Dismiss	Bankruptcy > Trustee/BA
Objection to Confirmation of Plan	Bankruptcy > Plan
Objection to Confirmation of Plan	Bankruptcy > Trustee/BA
Objection to Confirmation of Plan and Motion to Dismiss	Bankruptcy > Plan
Objection to Debtor's Claim of Exemptions	Bankruptcy > Miscellaneous
Objection to Debtor's Claim of Exemptions	Bankruptcy > Trustee/BA
Objection to Duplicate Claim	Bankruptcy > Claim Actions
Objection to Duplicate Claim	Bankruptcy > Trustee/BA
Objection to Transfer of Claim	Bankruptcy > Claim Actions
Operating Report (DIP)	Bankruptcy > Miscellaneous
Order on Bankruptcy Cases Involving Monsanto Company Litigation	Bankruptcy > Multi-Case Docketing
Order: Approving Account and Discharging Trustee(Ch13-Conversion Non-Image) FOR COURT USE ONLY	Bankruptcy > Multi-Case Docketing
Pay Filing Fee in Installments	Bankruptcy > Motions/Applications
Pay Filing Fee in Installments (Chapter 7)	Bankruptcy > Motions/Applications
Pay Wages (Deduction Order)	Bankruptcy > Multi-Case Docketing
Payment	Bankruptcy > Motions/Applications
Payment of Unclaimed Funds	Bankruptcy > Motions/Applications
Payment(Motion for)	Bankruptcy > Motions/Applications
Power of Attorney	Bankruptcy > Miscellaneous
Preliminary Injunction	Adversary > Motions
Preliminary Injunction	Bankruptcy > Motions/Applications
Pre-Trial Statement	Adversary > Motions
Pre-Trial Statement	Adversary > Notices
Process of Garnishment, Affidavit and Writ of Garnishment	Bankruptcy > Miscellaneous
Professional Fee Entry	Bankruptcy > Miscellaneous
Prohibit Use Cash Collateral	Bankruptcy > Motions/Applications
Proposed Distribution - Notice	Bankruptcy > Notices
Proposed Order	Bankruptcy > Miscellaneous
Protective Order	Adversary > Motions
Protective Order	Bankruptcy > Motions/Applications
Quash	Adversary > Motions
Quash	Bankruptcy > Motions/Applications
Reaffirmation	Bankruptcy > Motions/Applications
Reaffirmation Agreement	Bankruptcy > Claim Actions
Reaffirmation Agreement	Bankruptcy > Miscellaneous
Receipt Number and Filing Fee - BK Generic	Bankruptcy > Multi-Case Docketing
Receipt Number and Filing Fee- (Split Case)	Bankruptcy > Miscellaneous
Reclassify Claims	Bankruptcy > Claim Actions
Reclassify Claims	Bankruptcy > Motions/Applications
Recommendation	Bankruptcy > Miscellaneous
Recommendation	Bankruptcy > Trustee/BA
Reconsider	Adversary > Motions
Reconsider	Bankruptcy > Motions/Applications
Record of Documents on Remand	Adversary > Notices
Record of Documents on Remand	Bankruptcy > Notices
Recusal	Adversary > Motions
Recusal	Bankruptcy > Motions/Applications
Redeem	Bankruptcy > Motions/Applications

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Registration of Foreign Judgment	Adversary > Complaint & Summons
Reinstate Adversary Proceeding	Adversary > Motions
Reinstate Case	Bankruptcy > Motions/Applications
Reinstate Proceedings	Adversary > Motions
Reinstate Proceedings	Bankruptcy > Motions/Applications
Reject	Bankruptcy > Motions/Applications
Release of Funds Held Under Garnishment	Bankruptcy > Motions/Applications
Relief from Co-Debtor Stay	Bankruptcy > Motions/Applications
Relief from Stay	Bankruptcy > Motions/Applications
Remand	Adversary > Motions
Remand	Bankruptcy > Motions/Applications
Remove Debtor as Debtor in Possession	Bankruptcy > Motions/Applications
Renewed Motion for Relief from Stay	Bankruptcy > Motions/Applications
Reopen Adversary	Adversary > Motions
Reopen Case Chapter 11	Bankruptcy > Motions/Applications
Reopen Case Chapter 11 (Railroad)	Bankruptcy > Motions/Applications
Reopen Case Chapter 12	Bankruptcy > Motions/Applications
Reopen Case Chapter 13	Bankruptcy > Motions/Applications
Reopen Case Chapter 7	Bankruptcy > Motions/Applications
Reopen Case Chapter 9	Bankruptcy > Motions/Applications
Reply	Adversary > Answers > Motion/Application
Reply	Bankruptcy > Answer/Response > Reference an Existing motion/application
Report of Initial Deposit	Bankruptcy > Trustee/BA
Report of Sale	Bankruptcy > Miscellaneous
Report of Sale	Bankruptcy > Trustee/BA
Report of Unclaimed Funds	Bankruptcy > Trustee/BA
Report to Court	Bankruptcy > Batch Filings
Report to Court	Bankruptcy > Miscellaneous
Report to Court	Bankruptcy > Trustee/BA
Request	Bankruptcy > Miscellaneous
Request for Case Status Change Requiring Action	Bankruptcy > Trustee/BA
Request for Discharge Order	Bankruptcy > Miscellaneous
Request for Document Production	Adversary > Notices
Request for Telephonic Hearing	Bankruptcy > Miscellaneous
Request for Transcript re: Appeal	Bankruptcy > Appeal
Request to Defer Payment	Bankruptcy > Trustee/BA
Reschedule Hearing	Adversary > Motions
Reschedule Hearing	Bankruptcy > Motions/Applications
Rescission of Reaffirmation Agreement	Bankruptcy > Miscellaneous
Response	Adversary > Answers > Motion/Application
Response	Bankruptcy > Answer/Response > Reference an Existing motion/application
Sanctions	Adversary > Motions
Sanctions	Bankruptcy > Motions/Applications
Schedule A	Bankruptcy > Miscellaneous
Schedule B	Bankruptcy > Miscellaneous
Schedule C	Bankruptcy > Miscellaneous
Schedule D	Bankruptcy > Miscellaneous
Schedule E	Bankruptcy > Miscellaneous
Schedule F	Bankruptcy > Miscellaneous

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Schedule G	Bankruptcy > Miscellaneous
Schedule H	Bankruptcy > Miscellaneous
Schedule I	Bankruptcy > Miscellaneous
Schedule J	Bankruptcy > Miscellaneous
Schedules A-J	Bankruptcy > Miscellaneous
Schedules Due	Bankruptcy > Miscellaneous
Schedules Filed	Bankruptcy > Miscellaneous
Section 304 Petition	Bankruptcy > Miscellaneous
Sell	Bankruptcy > Motions/Applications
Service of Notice of Appeal by Court (FOR COURT USE ONLY)	Bankruptcy > Appeal
Set Aside	Bankruptcy > Motions/Applications
Set Hearing	Adversary > Motions
Set Hearing	Bankruptcy > Motions/Applications
Set Last Day to File Proofs of Claim	Bankruptcy > Motions/Applications
Settlement Agreement	Bankruptcy > Miscellaneous
Sever Chapter 11 Case	Bankruptcy > Motions/Applications
Sever Chapter 12 Case	Bankruptcy > Motions/Applications
Sever Chapter 7/13 Case	Bankruptcy > Motions/Applications
Shorten Time	Adversary > Motions
Shorten Time	Bankruptcy > Motions/Applications
Social Security-Form B21	Bankruptcy > Miscellaneous
Statement	Bankruptcy > Miscellaneous
Statement of Attorney for Debtor in a Chapter 13	Bankruptcy > Miscellaneous
Statement of Financial Affairs	Bankruptcy > Miscellaneous
Statement of Information Required by 11 USC Section 341	Bankruptcy > Miscellaneous
Statement of Intent	Bankruptcy > Miscellaneous
Statement of Issues on Appeal	Bankruptcy > Appeal
Status Report	Bankruptcy > Miscellaneous
Stay	Adversary > Motions
Stay	Bankruptcy > Motions/Applications
Stay Pending Appeal	Adversary > Motions
Stay Pending Appeal	Bankruptcy > Motions/Applications
Stipulation	Adversary > Motions
Stipulation	Adversary > Notices
Stipulation	Bankruptcy > Miscellaneous
Stipulation of Dismissal	Adversary > Notices
Stipulation of Dismissal	Bankruptcy > Miscellaneous
Strike	Adversary > Motions
Strike	Bankruptcy > Motions/Applications
Subpoena Duces Tecum	Adversary > Notices
Subpoena Duces Tecum	Bankruptcy > Miscellaneous
Subpoena to Witness	Adversary > Notices
Subpoena to Witness	Bankruptcy > Miscellaneous
Substitute Attorney	Adversary > Motions
Substitute Attorney	Bankruptcy > Motions/Applications
Substitute Party	Adversary > Motions
Substitute Party	Bankruptcy > Motions/Applications
Substitute Party(Motion to)	Adversary > Motions
Substitute Party(Motion to)	Bankruptcy > Motions/Applications
Substitution of Counsel	Bankruptcy > Multi-Case Docketing
Substitution of Counsel	Bankruptcy > Notices

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Suggestion	Bankruptcy > Miscellaneous
Summary Judgment	Adversary > Motions
Summary of Ballots	Bankruptcy > Plan
Summary of Schedules	Bankruptcy > Miscellaneous
Summons and Notice of Pretrial Conference	Adversary > Complaint & Summons
Summons and Notice of Pretrial Hearing	Adversary > Complaint & Summons
Summons and Notice of Scheduling Conference	Adversary > Complaint & Summons
Summons and Notice of Trial	Adversary > Complaint & Summons
Summons Service Executed	Adversary > Complaint & Summons
Summons Service Unexecuted	Adversary > Complaint & Summons
Supplement	Bankruptcy > Miscellaneous
Suspend Payments	Bankruptcy > Motions/Applications
Tax ID-Form B21	Bankruptcy > Miscellaneous
Tax Returns	Bankruptcy > Miscellaneous
Temporary Restraining Order	Adversary > Motions
Temporary Restraining Order	Bankruptcy > Motions/Applications
Third-Party Complaint	Adversary > Complaint & Summons
Transcript Re: Appeal	Bankruptcy > Appeal
Transfer Adversary	Adversary > Motions
Transfer Adversary (Intra-District)	Adversary > Motions
Transfer Case	Bankruptcy > Motions/Applications
Transfer Case (Intra-District)	Bankruptcy > Motions/Applications
Transfer of Claim	Bankruptcy > Claim Actions
Transfer Venue	Adversary > Motions
Transfer Venue	Bankruptcy > Motions/Applications
Transmittal of Record on Appeal (FOR COURT USE ONLY)	Bankruptcy > Appeal
Trial Statement	Adversary > Notices
Trial Statement	Bankruptcy > Miscellaneous
Trustee's Certification of Plan Completion	Bankruptcy > Batch Filings
Trustee's Claim Recommendation	Bankruptcy > Batch Filings
Trustee's Continuance of Meeting of Creditors	Bankruptcy > Multi-Case Docketing
Trustee's Direction for Deduction	Bankruptcy > Batch Filings
Trustee's Letter to Cease Deduction	Bankruptcy > Batch Filings
Trustee's Memo	Bankruptcy > Batch Filings
Trustee's Motion	Bankruptcy > Batch Filings
Trustee's Motion to Dismiss	Bankruptcy > Batch Filings
Trustee's Motion to Dismiss Without Confirmation	Bankruptcy > Batch Filings
Trustee's Motion to Modify Plan	Bankruptcy > Batch Filings
Trustee's Motion to Reopen Case	Bankruptcy > Trustee/BA
Trustee's Notice of Debtor(s)' Continuing Default	Bankruptcy > Batch Filings
Trustee's Notice of Debtor(s)' Continuing Default	Bankruptcy > Trustee/BA
Trustee's Objection and Motion for Valuation	Bankruptcy > Batch Filings
Trustee's Objection to Claim and Motion for Valuation	Bankruptcy > Trustee/BA
Trustee's Objection to Confirmation and Motion to Dismiss	Bankruptcy > Batch Filings
Trustee's Objection to Confirmation of Plan	Bankruptcy > Batch Filings
Trustee's Objection, Dismissal Motion or Convert Alternative	Bankruptcy > Batch Filings
Trustee's Objection, Dismissal Motion or Convert Alternative	Bankruptcy > Trustee/BA
Trustee's Recommendation	Bankruptcy > Batch Filings
Turnover	Bankruptcy > Motions/Applications
Use Cash Collateral	Bankruptcy > Motions/Applications
Vacate	Bankruptcy > Motions/Applications

ALNB Trustee/BA Quick Reference Guide for CM/ECF

Updated - December 28, 2004

Desired Pleading in ECF	Select Event
Vacate Discharge	Bankruptcy > Motions/Applications
Verified Statement	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 11)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 11-Railroad)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 12)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 13)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 7)	Bankruptcy > Miscellaneous
Voluntary Petition (Chapter 9)	Bankruptcy > Miscellaneous
Wage Order Request	Bankruptcy > Batch Filings
Wage Order Request	Bankruptcy > Trustee/BA
Waive Appearance	Bankruptcy > Motions/Applications
Waive Pay Order	Bankruptcy > Motions/Applications
Waiver	Bankruptcy > Miscellaneous
Withdraw	Bankruptcy > Motions/Applications
Withdraw As Attorney	Adversary > Motions
Withdraw As Attorney	Bankruptcy > Motions/Applications
Withdrawal	Bankruptcy > Trustee/BA
Withdrawal of Claim	Bankruptcy > Claim Actions
Withdrawal of Reference	Adversary > Motions
Withdrawal of Reference	Bankruptcy > Motions/Applications
Writ	Bankruptcy > Motions/Applications